

Opportunity Details

Opportunity Information	
Opportunity Title	Car Desk Administrator
Role Location	Ely
Start Date	ASAP
Role Description	The role involves: Speaking to members of the public who wish to book a journey. Arranging drives with our volunteer drivers.

Practical Considerations	
Equal Opportunities Policy	Yes
Support On Offer	Yes
Training On Offer	Yes
Availability / Duration	Wednesdays - 09:30 to 12:30
DBS Check Required	
Other Considerations	

Application Information	
Organisation Name	VCAEC
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Point Of Contact	Angela Haylock